CHAPTER 11
SECTION 2.1
ENCLOSURE 4

INSTRUCTION FOR REPORTING ON THE NAS

NAS REPORTING SPECIFICATIONS

1. <u>Introduction</u>. The DEERS automated NAS system collects NAS data that is provided to the Services for consolidation and verification. After this information is compiled by the Services, it is forwarded to the DMIS database contractor. NAS data are to be reported via two independent sources.

    a. Quarterly by the Military Services Biometrics Departments.

    b. Monthly by the DEERS.

2. <u>Form</u>. NAS reports must be submitted on an acceptable electronic medium. Magnetic tape is preferred. If the submitting office wishes to use any other electronic medium or format, clearance for such submission must be obtained from the OASD(HA) DMIS program manager.

3. <u>Content</u>. The data content reported by each source is essentially the same except for record formats and reporting periods. Periodically, the Management Systems Program Office of the Defense Medical Systems Support Center will publish DMIS Primary Facility Codes for MTFs and format instructions for reporting NAS data information.

4. <u>Delivery</u>. NAS Quarterly Reports must be delivered within 60 days following the quarter being reported. Those reports must be sent to the DMIS Information Center.